

THE NEIGHBOURHOOD ADVICE-ACTION COUNCIL
TUNG YAN DAY NURSERY
Information on Admission to K1 Classes in the 2025/26 School Year

1. Obtaining Application Forms (No quota)

- a/ Download from school website
- b/ Obtain from school in person
- c/ Request by post with 1 self-addressed envelope with stamp

2. Distribution Period

- a/ Date: Throughout the year
- b/ Time: 8:00 a.m. to 6:00 p.m. (Monday to Friday)
8:00 a.m. to 1:00 p.m. (Saturday)

3. Return of Application Forms (No set quota for the kindergarten)

- a/ Date: Throughout the year (Children aged 1 or above are eligible to submit the applications)
Time: 8:00 a.m. to 6:00 p.m. (Mondays to Fridays)
8:00 a.m. to 1:00 p.m. (Saturdays)
- b/ Return method: Submit the application form in person [together with the enrolment documents required].
- c/ Enrolment Documents
 - i. Return the completed application form
 - ii. Child's Birth Cert. with the original copy for the confirmation (If your child was not born in Hong Kong, you have to submit the document from the immigration to prove that he/she is allowed to stay in Hong Kong as resident).
 - iii. 1 passport size Child's Photo (stick on the application form)
 - iv. 3 self-addressed envelopes with stamps
- d/ No application fee will be charged

4. Application for the “Registration Certificate for Kindergarten Admission”

- a. Under Education policy, EDB will use the “Registration Certificate for Kindergarten Admission” as the document for registration in the 2025/26 school year.
- b. Parents are required to submit an application for the “2025/26 Registration Certificate for Kindergarten Admission” (hereafter referred as “2025/26 RC”) to EDB from September to November 2024. Details of “2025/26 RC” application can be found on EDB’s website (https://www.edb.gov.hk/k1-admission_e)

5. Admission Criteria

- a. The order of submitting the application form
- b. The applicant with sibling(s) currently studying in the nursery will be given due priority consideration.
- c. The applicant from families in need will be given due priority consideration, e.g. referred by the social worker with recommendation letter.

Remark: As the number of school places is limited, please understand that not all fulfilling the priority consideration will be guaranteed a school place.

6. Interview Arrangements

- a. The nursery will arrange meeting for all applicants;
- b. Interviews will be conducted in November 2024, the nursery will inform parents by post;
- c. Group and individual interviews will be conducted;
- d. Parents should accompany their child;
- e. Please contact us at 3194 5120 (telephone no.) if interpretation / translation service is required.

7. Announcement of Admission Results

We will inform parents of the K1 admission results on or before 13th December 2024 by post.

8. Registration Arrangements

- a. Successful applicants: Parents should complete the registration procedures for their child from 2-4th January 2025 (“Centralized Registration Dates”) by submitting the original of the “2025/26 RC” to the nursery and paying the registration fee.
- b. Applicants on the waiting list: Parents will receive notification by post from the nursery when there are vacancies. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the original of the “2025/26 RC” to the nursery and pay the registration fee.
- c. Please be reminded that if parents cannot submit the “2025/26 RC” during registration, the nursery may not be able to complete registration for their child. Hence, parents are required to submit application for the Registration Certificate to EDB within the specified period.
- d. The registration fee for 2025/26 K1 place is HK\$1,000, and will be refunded on September 2025. If parents decide to change school after registration, please notify the kindergarten in writing. The nursery will return the “2025/26 RC” but the registration fee will not be refunded. Upon obtaining the “2025/26 RC”, the kindergarten will no longer keep the school place for the child.

9. Enquiry

- a. Our telephone no.: 3194 5120
- b. Our address: 1/F, Tower 15, Caribbean Coast, 1 Kin Tung Road, Tung Chun, Lantau Island



Date: 6/2024